

2019 / 20 Programme of Work

Conduct Complaints	Member Sponsor	Lead Officer	Date Added:	Update Due:
	To be confirmed	Monitoring Officer	28/08/2019 Last Update: 02/10/2019	31/10/2019
<p>A report on the Council's complaints procedure was brought to 2 October meeting of the committee. Members requested that a further report come to the 31 October meeting which covers the following:</p> <ul style="list-style-type: none"> • the number of complaints raised since 2015; • the number of referrals to Joint Standards; • the outcome; and • political affiliations of those involved in the aforementioned points. <p><u>Officer comment:</u> Following receipt of this information the Committee is requested to confirm removal of this item from the Programme of Work.</p>				

Council's Accounts	Member Sponsor	Lead Officer	Date Added:	Update Due:
	To be confirmed	Section 151 Officer	02/10/2019	To be advised
<p>A report to be brought to a future meeting of the Committee following publication of the Council's Statement of Accounts.</p> <p>The report is expected to cover the following:</p> <ul style="list-style-type: none"> • To identify where delays in publication occurred; and • To identify any ongoing concerns. <p><u>Officer comment:</u> It is felt that this piece of work is premature as the Statement of Accounts is still a live item of business and yet to be reviewed by the Performance, Governance and Audit Committee.</p>				

Due Diligence: Capita	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor V Bell	Corporate Leadership Team	02/10/2019	23/01/2020
<p>A report to be provide to a future meeting of the Committee which confirms the following information:</p> <ul style="list-style-type: none"> • What considerations were made in selecting Capita as a contractor; <p><u>Officer comment:</u> A briefing note will be prepared and circulated to members of the Committee outside of the meeting.</p>				

2019 / 20 Programme of Work

Health Care Provision	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor E L Bamford	Director of Service Delivery	Update – 28/08 2019	To be advised

Following a review on the Programme of Work at 2 October 2019 meeting, it was requested that this item remain on the Programme of Work.

Officer comment: Members are requested to specify what this item is to scrutinise to aid completion of a report to a future meeting of the Committee.

Monitoring of the Organisational Change Programme	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor R H Siddall	Corporate Leadership Team	Update – 02/10/2019	To be advised

Following a review on the Programme of Work, Councillor R H Siddall had advised that an identified issue of scrutiny would be confirmed at 31 October meeting of the Committee or alternatively confirm that this item can be closed and removed from the Programme of Work.

Monitoring of the Organisational Change Programme: Monoworld	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor V Bell	Corporate Leadership Team	02/10/2019	23/01/2020

A report to be provided to a future meeting of the Committee which confirms the following information:

- What considerations were made in selecting Monoworld as a contractor; and
- What are the end destinations of the district's waste, including recycling?

Officer comment: A briefing note will be prepared and circulated to members of the Committee outside of the meeting.

Provision of Car Parking: Park and Ride Schemes within the District	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor M W Helm Councillor R P F Dewick	Director of Service Delivery	Update – 02/10/2019	12/12/2019

An update on the Tesco Park and Ride Scheme was provided to the meeting on 2 October 2019. Following the presentation of the Strategic Theme Lead it was confirmed that progress on Tesco Stores Limited meeting the requirements of the Section 106 agreement would be provided to the December meeting.

2019 / 20 Programme of Work

Provision of Car Parking: Identification of a Second Park and Ride Scheme within the District	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor M W Helm Councillor R P F Dewick	Director of Service Delivery	Update – 02/10/2019	To be advised

An update on the Maldon and Heybridge Central Area Masterplan was provided to the meeting on 2 October 2019.

Officer comment: Members are requested to specify what this item is to scrutinise to aid completion of a report to a future meeting of the Committee.

Scrutiny of the Application of the District Council's Commercial Strategy	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor S J Nunn Councillor M S Heard	Corporate Leadership Team	02/10/2019	To be advised

Officer comment: It is felt that this piece of work is premature as the Commercial Strategy has only just been approved. The Committee is requested to specify items within the Commercial Strategy requiring scrutiny.

Section 106 Updates	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor M S Heard Councillor V Bell	Director of Strategy, Performance and Governance	Update – 28 August 2019	31 October 2019

Officer comment: Having been provided with updated information at this meeting, the Committee will have been asked to agree removal of this item from the Programme of Work subject to no specific item of scrutiny being identified.

Working Group: Overview of Corporate Leadership Team and Leader of the Council Decision Making	Members:	Lead Officer	Date Created:	Update Due:
	Councillor R H Siddall Councillor V Bell Councillor M S Heard		02/10/2019	23/01/2020

A Working Group has been set up to review the decisions made by the Corporate Leadership Team (CLT) and the Leader of the Council, with a view to identifying items of scrutiny to be added to the Programme of Work.